# How to use the online abstract submission system

If you do not already have an account, you will need to create one.

On the main menu bar, under "My Space" click "Create account" and then fill the form.

After submitting the form, you will receive an e-mail containing a link to activate your account.

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# Log in to your account and then click "Submit" on the main menu bar.

You will be taken to a screen from which the submission process starts. Please read the instructions on this screen carefully.

Submitting an abstract or a paper is a multistep process. Each step asks several questions. Some



questions are marked "required" and you will not be able to complete your submission until these questions have been answered.

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#### Step 1 Metadatas

## Step 2 Author(s)

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Step 4 Overview and submission